



ADDENDUM NO. 4

## **REQUEST FOR QUALIFICATIONS**

### **PART A: PRE-CONSTRUCTION SERVICES and PART B: CONSTRUCTION SERVICES (Construction Manager at Risk)**

**Hurricane Laura Building and Site Repairs  
Arts & Humanities Reconstruction (Phase III)**  
SOWELA Technical Community College  
Lake Charles, Louisiana  
Project No. 01-107-05B-13, F.01004163

December 9, 2020

#### **ITEM NO. 1: PART A: PRE-CONSTRUCTION SERVICES**

In accordance with statutory requirements, the fixed fee for Pre-Construction Services has been predetermined and published in the solicitation for Proposals (RFQ). The Pre-Construction Services fee of \$50,000 shall cover all personnel man-hours and related expenses to deliver these design-assist services. There are no requirements for the submission of fees or related home office or jobsite office expenses associated with the Proposal (Statement of Qualifications) submittal.

#### **ITEM NO. 2: INDEPENDENT TESTING**

The design team will determine the extent of independent testing if and when deemed necessary. All independent testing will be provided by Owner. Where applicable, testing will be made part of the construction documents and CM contract once the program is more fully developed.

#### **ITEM NO. 3: STAFFING PLANS**

The Proposal (Statement of Qualifications) shall include a proposed monthly man-hour staffing plan for both Part A: Pre-Construction Services (60 day contract) and Part B: Construction Services (210 day contract) in a format similar to sample worksheet Exhibits 11 and 12. Fees and/or billable rates are not to be included for the Proposal submittal. The successful Proposer awarded the Part A: Pre-Construction Services contract will be asked to submit a worksheet in a format similar to Exhibit 11 prior to the execution of the contract for the sole purpose of establishing a monthly billable fee schedule for services earned.

#### **ITEM NO. 3: SIGNATURE AUTHORITY**

The signature authority page (page 2 of the RFQ) shall be filled out and included somewhere within the body of the Proposal (Statement of Qualifications). It is preferred that this signature authority page appear at the beginning of the Proposal.

**ITEM NO. 4: BOARD RESOLUTION GRANTING SIGNATURE AUTHORITY**

A certified copy of a board resolution granting signature authority shall be included somewhere within the body of the Proposal (Statement of Qualifications). It is preferred that this board resolution follow the signature authority page within the Proposal.

**ITEM NO. 5: BID BOND**

A Bid Bond is not required for the submittal of the Proposal (Statement of Qualifications).

**ITEM NO. 6: ACKNOWLEDGMENT of RFQ ADDENDA**

The Acknowledgment of RFQ Addenda form is included herein for use in submitting the Proposal (Statement of Qualifications). This form should be filled out and included following the signature authority page within the bound Proposal (Statement of Qualifications).

**END OF ADDENDUM**

## ACKNOWLEDGMENT of RFQ ADDENDA

**This form should be filled out, signed / dated, and included within the Proposal (Statement of Qualifications).** The Proposer's Authorized Representative shall initial the blanks provided as acknowledgement of receipt of Addenda.

Addendum No. 1 \_\_\_\_\_

Addendum No. 2 \_\_\_\_\_

Addendum No. 3 \_\_\_\_\_

Addendum No. 4 \_\_\_\_\_

By: \_\_\_\_\_  
Authorized Representative Signature

Name \_\_\_\_\_  
Print or Type

Representing \_\_\_\_\_  
Print or Type

Date \_\_\_\_\_